



2017-2018 Extended Education Non-Degree Program Form

STUDENT NAME: _____ OSU ID: _____

FORM INSTRUCTIONS

You are receiving this form because you are enrolled in an Extended Education Non-Degree Program through the Office of Distance Education and eLearning and you have applied for federal student financial aid. Federal regulations do not allow us to award or disburse funds from Federal Aid programs to students enrolled in a program that does not lead to a degree or certificate at The Ohio State University.

However, if you are taking prerequisite coursework to gain entry into a program that leads to an undergraduate degree, graduate degree, or professional degree at Ohio State (and have submitted a formal application to that program*); or if you have a bachelor's degree and are taking coursework towards teacher licensure, you are eligible to be considered for a Federal Direct Loan.

NOTE: Eligibility under these programs is restricted to one consecutive 12-month period. Students enrolled in a certificate or teacher licensure program do not have this restriction. Failure to provide this information will result in the denial of Federal Direct Loan funds.

*If you are not permitted to submit an application until prerequisites are completed, please have an advisor of the proposed college verify that information below. A student who is only taking coursework to raise his or her GPA in order to be admitted would not qualify and this form should not be completed.

Please have an academic counselor in your proposed college or program (not the Office of Distance Education and eLearning) complete and sign the certification section below.

Incomplete forms will not be processed and a new form with all sections completed will be required.

CERTIFICATION - To be completed by department

Please check only one:

- Undergraduate
Graduate

*Must have an admissions application on file. Indicate the proposed degree below and check here if: _ the student is not permitted to submit an application until prerequisites are completed.

Name of proposed degree _____ College/Department _____

- Teacher Licensure Program, required for teaching elementary/secondary education. Does the applicant have a previous undergraduate degree? NO YES

- None of the above

Signing this form does not imply, guarantee or assist with admission to the proposed degree program. You have the right to mark "none of the above." This form only determines federal aid eligibility

Signature of advisor in PROPOSED COLLEGE _____ Phone Number _____ Date _____

Printed name of advisor _____ PROPOSED college/department _____

VERIFICATION OF AID - to be completed by student

Were you enrolled in a NON-DEGREE program at another institution?

- NO YES If YES, please list the institution attended, starting term of non-degree status, and what aid received.

Student Signature (Do Not Sign Electronically) _____ Date _____

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To return this form:

Students may upload all forms and documents to the Secure Document Uploader: sfa.osu.edu | Fax to: 614-292-9264 Mail to: Buckeye Link, P.O. Box 183029 Columbus OH 43218-3029 | Questions: 614-292-0300

Note: Do not submit this form or any supporting documents via email.